OLV Warden's Meeting
October 1, 2026 @11:00 a.m. in the Parish Hall

In attendance: Father John Braganza, Linda Cameron, Susan Lemieux, Bill Raby, Gail Preston, Theresa Ritchie, and Lyall Campbell

Absent: Nancy Lanthier

Item	Description	Action by
1	**Opening Prayer:** Opening prayer by Linda Cameron	
2	**Approval of Agenda:** Agenda approved by Susan Lemieux and seconded by Bill Raby	
3	**Approval of Minutes**: Minutes from September 3, 2026 approved by Susan Lemieux and seconded by Theresa Ritchie	
4	**Administration Activities:** **1. Secretary's Report:** Gail Preston has nothing to report. **2. Treasurer's Report:** Nancy Lanthier was not in attendance; therefore no financial report was presented. Linda will follow up with Nancy.	
5	**Business Arising from Minutes**. **1. Fall Supper Update:** Susan provided the supper numbers: All supper tickets were sold $1500.00; 50/50 tickets $225.00; Raffle $260.00; Bar $330.00; cash and cheque donations $1160.00. The total profit of $3475.00.Well done Everyone! As well, Linda read an incoming message from a "Grateful Parishioner" which thanked all the volunteers for organizing the parish supper. Linda will put this message in the OLV bulletin. **2. Soffit, Fascia, & Animal Control –** Lyall confirmed that the soffit and fascia has been installed on September 24, 2026. Mathieu will install the squirrel door, and will install the extra soffit and fascia after the squirrels are vacated. Estimated cost for this work is $3725.19 **3. Konica – Minolta – agreement over at the end of September.** Monique will continue to use up the toner that she has in stock for the Konica printer. When the toner is used up, then we will set up the BROTHER printer that Father John has donated and then Linda will contact Videotron for the new phone.	
6	**New Business:** **1. Furnace Update:** On September 23, 2026, cleaning of the internal workings of the church boiler/furnace was being carried out by ALHPA Combustion, which is the company that maintains the boiler/furnace for Our Lady of Victory. During the cleaning process, the technician discovered a leak in the heat exchanger, which disables the water in the heating system from being heated, and dispersed throughout the entire system. ALPHA Combustion suggested that instead of replacing the heat exchanger, and based on the age of the boiler/furnace unit, they recommended that the whole boiler/furnace unit be replaced, and provided a quote of $26,100.00 to replace the boiler/furnace.	

	The Chairperson contacted Rene Laprise at the diocese, advising of the urgency. He suggests that the chairperson contact St. Alexandre parish who had recently decided to replace their boiler through a 10 year leasing contract with Enbridge. Enbridge gave OLV a leasing quote of $653.85 per month for a 10 year term. ($7846.20 per year = $78,462.00 at the end of the 10 year term). Considering that the parish council already has the necessary funds, the wardens decided unanimously to accept the quote from ALPHA Combustion. **2. AED Training:** Maureen Ricard brought to Lyall's attention an inquiry wanting to know if we require a refresher course for the usage of the AED. The cost of the course is $70.00 per participant and possible additional fees. There is a minimum of 10 participants. The CPR/AED training course is 4 hrs. Lyall will setup a sign up sheet at the church, to see if there is an interest in taking the course. The participant is responsible to pay for the $70 course cost. We can put the course information in the bulletin and see if there is any interest. Parking beyond the 2 hour limit may be an issue. **3. Snow Removal:** Theresa presented estimates from local snow removal contractors. The best price was from Pro-Vert ($1839.60 WITH TAX). Pro-Vert is presently providing the lawn cutting service. Pro4 Saisons - $2644.42 (cost includes shoveling walkways) ProVert - $1839.60 (cost includes shoveling walkways) SLGN Group – small company – will shovel the walkway – approx. cost $ 1,200 + tax (we do not need the ice removal service $521.84) All in favor in awarding the 2026/2027 snow removal contact to Pro-Vert. **4. Street Parking: Susan** Monique wanted to bring to our attention that there will no longer be exceptions/tolerance for on street parking for funerals. It will either be 2 hr parking on the street or 90 min. in the town hall lot. If visitation is taken into consideration prior to the funeral mass, then the parking for the funeral would exceed the 2 hour limit. Linda suggests that we address this issue with Edmond Leclerc our town councilor. **5. Rental Agreement for Parish rectory** Father John is willing to pay rent for his stay in the rectory at OLV**.** OLV in the past has never charged any of the priests rent to live in the rectory. Linda will look at this further and determine what type of rental agreement would be suitable for Father John's stay in the Parish rectory.	
7	**Next Meeting:** October 22, 2026 @ 11:00 a.m.	
8	**Adjournment:** Meeting adjourned by Susan Lemieux and Gail Preston	